

Shared Services Canada Fees Report Fiscal year 2021–22

The Honourable Helena Jaczek P.C., M.P.
Minister responsible for Shared Services Canada



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Minister's message

I am pleased to present Shared Services Canada's report on fees for 2021-22.

The *Service Fees Act* provides a modern legislative framework that enables cost-effective delivery of services, as well as improved transparency and oversight through enhanced reporting to Parliament.

The report lists fees for services related to information technology that support the effective operation of the government. For example, services related to email, services related to data centres (physical or cloud), services related to end user technology and services related to networks are provided to certain Crown Corporations and other levels of government.

I will continue to lead my department in the reporting regime provided under the *Service Fees Act*.



The Honourable Helena Jaczek P.C., M.P.
Minister responsible for Shared Services Canada

About this report

This report, which is tabled under section 20 of the *Service Fees Act*, the *Low-Materiality Fees Regulations*, and subsection 4.2.8 of the Treasury Board *Directive on Charging and Special Financial Authorities*, contains information about the fees that Shared Services Canada had the authority to set in fiscal year 2021–22.

The report covers fees that are for services, licences, permits, products, the use of facilities, for other authorizations of rights or privileges, or to recover, in whole or in part, costs incurred in relation to a regulatory scheme.

For reporting purposes, fees are categorized by fee-setting mechanism. There are three mechanisms:

1. Act, regulation or fees notice
The authority to set these fees is delegated to a department, minister or Governor in Council pursuant to an act of Parliament.
2. Contract
Ministers have the authority to enter into contracts, which are usually negotiated between the minister and an individual or organization, and which cover fees and other terms and conditions. In some cases, that authority may also be provided by an act of Parliament.
3. Market rate or auction
The authority to set these fees is pursuant to an act of Parliament or a regulation, and the minister, department or Governor in Council has no control over the fee amount.

No fees under Shared Services Canada's authority are set by act, regulation or fees notice. This report therefore only covers fees set by contract. It provides total revenue and costs only.

Although the fees Shared Services Canada charges under the *Access to Information Act* were subject to the *Service Fees Act*, they are not included in this report. Information on Shared Services Canada's access to information fees for 2021–22 is in our annual report to Parliament on the administration of the *Access to Information Act*.

Remissions

In 2021–22, Shared Services Canada was not subject to the requirements in section 7 of the Service Fees Act and subsection 4.2.4 of the Treasury Board Directive on Charging and Special Financial Authorities and had no authority to remit, so this report does not include remissions.

Overall totals, by fee-setting mechanism

The following table presents the total revenue, cost and remissions for all fees Shared Services Canada had the authority to set in 2021–22, by fee-setting mechanism.

Overall totals for 2021–22, by fee-setting mechanism

Fees set by contract

Fee-setting mechanism	Revenue (\$)	Cost (\$)	Remissions (\$)
Fees set by contract	5,209,488.18	6,511,239.13	Remissions do not apply to fees set by contract.

Endnotes

- i. Government of Canada, <https://www.canada.ca/home.html>
- ii. *Service Fees Act*, <https://laws-lois.justice.gc.ca/eng/acts/S-8.4/FullText.html>
- iii. Directive on Charging and Special Financial Authorities, <https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32502>
- iv. *Shared Services Canada Act*, <https://laws-lois.justice.gc.ca/eng/acts/S-8.9/page-1.html#:~:text=Shared%20Services%20Canada%20Act%201%20Short%20Title.%201,Functions.%20...%206%20Organization%20and%20Head%20Office.%20>
- v. *Financial Administration Act*, <https://laws-lois.justice.gc.ca/eng/acts/f-11/fulltext.html>
- vi. Shared Services Canada, Annual report to Parliament on the Administration of the *Access to Information Act*, <https://www.canada.ca/en/shared-services/corporate/transparency/access-information-privacy/publications.html>
- vii. Low-materiality Fees Regulations <https://laws-lois.justice.gc.ca/eng/regulations/SOR-2019-109/index.html>