

## **Administrative Tribunals Support Service of Canada Report on Annual Expenditures for Travel, Hospitality and Conferences (THC) 2018-19**

As required by the Treasury Board [\*Directive on Travel, Hospitality, Conference and Event Expenditures\*](#), this report provides information on the Administrative Tribunals Support Service of Canada (ATSSC) annual expenditures for travel, hospitality and conferences for the fiscal year ending March 31, 2019. It also provides explanations for the variances from the previous fiscal year in each of these areas.

This information is updated annually and does not contain information withheld under the [\*Access to Information Act\*](#) or the [\*Privacy Act\*](#).

Travel, hospitality and conference expenditures incurred by federal departments and agencies are related to activities that support a departmental or agency mandate and the government's priorities.

The ATSSC is responsible for providing support services and facilities to 11 federal administrative tribunals by way of a single, integrated organization.

These services include the specialized services required by each tribunal (e.g. registry, research and analysis, legal and other mandate or case activities specific to each tribunal), as well as internal services (e.g. human resources, financial services, information management and technology, accommodations, security, planning and communications).

Further information on the mandate, program activities and enabling instrument of the ATSSC can be found by accessing the [\*Departmental Plan\*](#) and the [\*Departmental Results Report\*](#).

**Travel, Hospitality and Conference Expenditures**  
**Administrative Tribunals Support Service of Canada**  
**Year ended March 31, 2019**  
(In thousands)

<i>Expenditure Category</i>	Expenditures for the year ending March 31, 2019	Expenditures for the year ending March 31, 2018	Variance
<b>Travel</b>			
Operational Activities	\$1,518	\$1,563	-45
Key Stakeholders	\$12	\$63	-51
Internal Governance	\$31	\$137	-106
Training	\$291	\$290	1
Other	\$127	\$90	37
<b>Total Travel</b>	<b>\$1,979</b>	<b>\$2,143</b>	<b>-\$164</b>
<b>Hospitality</b>	<b>\$38</b>	<b>\$22</b>	<b>\$16</b>
<b>Conference Fees</b>	<b>\$25</b>	<b>\$4</b>	<b>\$21</b>
<b>Total</b>	<b>\$2,042</b>	<b>\$2,169</b>	<b>-\$127</b>

**Significant variances compared with the previous fiscal year**

**Travel**

Compared with fiscal year 2017-18, departmental travel expenditures decreased mainly due to fewer international and domestic trips.

**Hospitality**

Compared with fiscal year 2017-18, departmental hospitality expenditures increased mainly due to the training of tribunal members and Governor in Council appointment processes.

**Conference Fees**

Compared with fiscal year 2017-18, the departmental conference fees have increased mainly due to higher conference attendance in support of the organization's core mandate activities.