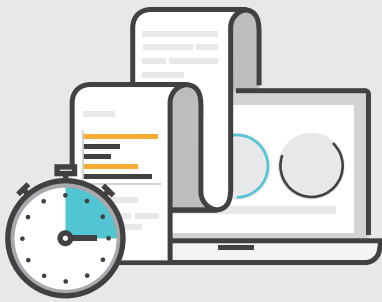




OVERPAID in 2017?

Affected by Phoenix payroll issues? The Government of Canada has prepared this decision tree to help you during this tax filing season.

For tax questions, see canada.ca/taxes-phoenix. For tax slips questions, see canada.ca/gc-pay.



OVERPAID in 2017

Was the overpayment recorded in Phoenix before your 2017 T4 was issued?

Not sure? Please go to **Question 23** on the page **Preparing to file your 2017 taxes**

If the overpayment was recorded in Phoenix before the 2017 T4 was issued, your employer considers you to have made an arrangement to repay the overpayment. Your 2017 T4 will not include the overpayment.

Have tax-related questions?

Please call the CRA dedicated phone line at 1-888-556-5083.

Have questions specifically about your T4?

Please call the Phoenix call centre at 1-855-686-4729 or your compensation advisor.

Your 2017 T4 will include the 2017 overpayment.
Your employer will issue you an amended 2017 T4 to remove the overpayment once it is recorded in Phoenix.
For more information, please see **question 3**.

Is your 2017 T4 accurate?

Please contact the Phoenix call centre at 1-855-686-4729 or your compensation advisor. They will help you make corrections to your T4 and answer any other questions about your T4.

Did you receive an amended 2017 T4?

To avoid penalties and continue to receive benefit payments, please file your 2017 income tax return by April 30 using the most recent 2017 T4 you receive.
For more information, please see **Filing due dates for the 2017 income tax return** and **questions 7 and 8**.

You can submit **Form T1-ADJ, T1 Adjustment Request** after you receive your notice of assessment.
For more information, please see **question 8**.

Did you file your income tax return before you received your amended 2017 T4?

If you have out-of-pocket expenses because of incomplete or inaccurate pay, you can submit a claim under the Phoenix claims process.

Please note that Revenu Québec will use the same approach if you work in Quebec and received a RL-1 slip. For more information, please see **question 17**.